Grand Rapids Christian Schools
Board of Trustees
Grand Rapids Christian High School
June 18, 2007
Minutes

Members Present: Eric Boender, Cathie Brasser, Jim Bush, Ric Hernandez, LaRissa Hollingsworth, Dan Holtrop, Dan Hubka, Paul Jeltema, Ross Leisman, Jim McClurg, Dave Tiesenga, Gayle VanGessel, Tim Wiersma
Members Absent: Tricia Dodds, Jim Schipper, Candace Sorensen
Staff Present: Tom DeJonge, Eric Burgess, Jay Laninga, Lon Swartzentruber, and Sara Buchholz
Guests Present: Eric VanOrman

1. Welcome and Call to Order – Ric Hernandez, Treasurer

2. Devotions – Ross Leisman, GRCHS Representative

3. **MOTION MADE BY DAN HOLTROP AND SUPPORTED BY DAVE TIESENGA TO APPROVE** the Minutes of May 21, 2007
   MOTION PASSED

4. Reports
   A. Superintendent's Report – Tom DeJonge
      1) Strategic Planning Retreat – a summary of the retreat and work that has been accomplished since that time

      2) August Board Retreat – the Board retreat in August is being planned; date and location to be confirmed

      3) Discussion of ESS collections – projection is that the revenue from the proposed fee will be met through church and enrollment agreement donations

   B. Executive Committee – Ric Hernandez
      1) **MOTION MADE BY DAVE TIESENGA AND SUPPORTED BY PAUL JELTEMA TO APPROVE** *Policy 660 - Enrollment Policies* as presented at the May 21, 2007 GRCS Board of Trustees meeting.
         MOTION PASSED

      2) Ric Hernandez welcomed new board members and expressed thanks to fellow departing board members, Jim Bush, Candace Sorensen. Ric expressed his personal gratitude for the work the board has accomplished and his enjoyment of being a member for the past six years.

      3) **MOTION MADE BY GALE VANGESSEL AND SUPPORTED BY DAVE TIESENGA TO APPROVE** the 2007-08 Executive Committee as presented below:
         - President – Jim Schipper
         - Vice-President – Tricia Dodds
         - Treasurer – Dave Tiesenga
         - Secretary – Cathie Brasser
         - Vicar – Eric Boender

         MOTION PASSED

   C. Operations and Finance – Jim Bush
      1) Priority Health – Review of Health by Choice insurance plan approved by the Salary Study Committee and Operations and Finance

2) Evergreen Property – In response to a formal proposal from Tabernacle Community Church that GRCS take responsibility for environmental cleanup, the Operations and Finance Committee, on behalf of GRCS, has sent a response to adjust the purchase price down by the sum of $20,000. In exchange, Tabernacle may handle the environmental cleanup in any way it chooses, but it must indemnify GRCS from liability as provided in the Agreement for Purchase and Sale of the property.

3) Emergency Tuition Assistance Policy – Review of a dedicated fund for the purpose of raising and reserving funds to assist families with unexpected financial hardships

4) Adjustments to Annual Budget and Use of Contingency – Review of a procedure for providing oversight of use of contingency funds

D. Strategic Planning Committee – Tim Wiersma
Tim reviewed status of strategic planning and the work of the committee prior to the board retreat in August. The board will receive the committee's full report in early August and can expect to review, discuss, and vote on the committee's recommendations at that time.

E. Champions of Diversity – Ric Hernandez
Ric reminded members of the board's commitment to diversity training and the need for all members to attend an Institute for Healing Racism or other similar diversity training workshop.

F. Development Office – Lon Swartzentruber
Lon provided an update on Get Healthy events including the groundbreaking for the new gymnasium held on May 22 and opening ceremony for the renovated stadium scheduled for September 14. The Bright Hope annual dinner is scheduled for October 16.

G. Spiritual Formation – Tom DeJonge
Lon and Tom distributed a copy of a proposal that will be used in requesting gifts to support the Spiritual Formation Task Force recommendations - *Strengthening the Spiritual Environment at Grand Rapids Christian Schools*. Spiritual Formation efforts will become a part of the Schools' long term Strategic Plan.

H. Admissions Office – Eric Burgess
Eric provided an overview of the admissions and enrollment management plan for 2008-09

I. New 2 You – Dan Hubka
Dan reviewed several New 2 You milestones, including having reached $1million in sales, the Shoppe's fund drive to expand floor space through new construction on site, the expansion of store hours (additional volunteers needed), and the Shoppe's expanding ministry

5. Correspondence
Letter received from D. VanderLinde – the GRCHS District Board has responded and Jim Primus and high school staff are addressing the issues raised

6. Public Comment
Eric VanOrman, Rockford Christian School District Board President, thanked the board for its work

7. Round Table
- Jim Bush thanked to the board for letting him serve
- Cathie Brasser exciting year, thanked the board for its support at Rockford Christian

8. **MOTION MADE BY GAYLE VANGESSESL AND SUPPORTED BY CATHIE BRASSER TO MOVE** to Executive Session to discuss a personnel matter

9. Meeting adjourned at 10:00 p.m.

Minutes respectfully submitted by Sara Buchholz, GRCS Administrative Assistant