

GRAND RAPIDS CHRISTIAN HIGH SCHOOL LAPTOP INFORMATION 2024-2025

Grand Rapids Christian Schools (GRCS) will provide all actively enrolled Grand Rapids Christian High School (GRCHS) students with the following items for the 2024-2025 school year:

- 1. One 13.3" MacBook Air laptop with one Apple laptop power adapter and USB-C cable.
- 2. One snap on hard case during a student's tenure at GRCHS, which must be kept on at all times to protect the laptop from scratches and scuffs (student provides their own padded layer of protection).
- 3. Coverage of all minor repairs as well as minor wear and tear of the GRCS laptop.
- 4. Laptop support during school hours at the GRCHS Help Desk.

ORIENTATION DAY

On their assigned orientation day in August, students should plan on the following:

- 1. Bring with them a laptop carrying case, laptop sleeve, or padded backpack to ensure an added layer of protection.
- 2. Sign the Secondary Technology Agreement (Parents sign this during the enrollment process).
- 3. Spend about 15 minutes setting up the laptop, logging into accounts, and viewing required information.

MAINTENANCE AND SUPPORT

Students are expected to take care of their school-issued laptop. Staff and parents are asked to intervene if they witness behavior by students that reflects an inappropriate use of technology or behaviors that could lead to laptop damage.

Students are required to report any incidents with their laptop to the GRCHS Help Desk in a timely manner. Replacement parts must be purchased through GRCS, because of warranty requirements to use Apple-certified products. A broken laptop submitted at the close of the school year will still be assessed a bill for repair costs if applicable. Technology staff review incidents where accident, neglect, or abuse is the cause, and any additional costs that may need to be assessed. Damage is photographed for record-keeping purposes. Families are billed and payment is expected within 30 days if there is an additional cost. If payment is not received or if students have multiple incidents in a school year, access to the school device may be restricted.

Students who incur more than two repairs in a year period will be responsible for the full repair/replacement cost.

Additional costs include, but are not limited to:

- 1. Loss of power supply parts: Power adapter \$19; cable \$19.
- 2. Replacement of broken or non-functioning parts such as a broken screen: Additional fee up to \$200.
- 3. Replacement costs due to loss, theft (police report required), or excessive damage such as a liquid spill: Additional fee up to \$500.

PARENT/GUARDIAN TOOLS

- ParentVUE: Available online or as an app, ParentVUE provides access to student schedules, assignments, grades, report cards, course history, attendance, and more. An activation code is required from the admissions office if you have not yet set up your account.
- 2. GRCS App: The GRCS app provides access to information from our website, calendars, and news feeds.
- 3. GRCS Parent Portal: This Portal allows parents to set up an account using the email address/user ID on their ParentVUE account to access online directories, pay for hot lunch, and more.

Instructions for these portals and further technology information can be found on our website at www.grcs.org Academics Instructional Technology. Questions can be addressed to Sheila VanderWoude, Executive Director of Technology, at svanderwoude@grcs.org or 616.574.5810.